

Data protection notice of the FIT Additive Manufacturing Group



The following data protection notice applies to you if you have concluded a contract or similar agreement with us. It contains information on how your personal data is processed by FIT AG and its affiliated companies in accordance with section 15 et seq. of the German Stock Corporation Act (*Aktiengesetz – AktG*) (FIT) and which contact options are available for matters relating to data protection.

I. Data processing for the performance of the contract concluded between you and the FIT Additive Manufacturing Group (Art. 6 (1) (b) of the General Data Protection Regulation – GDPR)

In order to fulfill the existing contractual relationship, to provide services owed and to send you contract documents, the FIT Additive Manufacturing Group, as well as third parties or data processors commissioned by us, will process the following data from you, provided that you have furnished us with it upon conclusion of the contract or in the course of the contractual relationship:

- Personal details (name, date of birth, address, telephone number, and e-mail address),
 - Bank details (IBAN, bank, account holder) and payment information (sales data in payment transactions)
- We will also collect data about your payment history. We need this to request payments of amounts due, block them, or terminate your contract if required.

II. Data processing based on our legitimate interests (Article 6 (1) (f) GDPR)

Information about products and services

Our aim is to establish, maintain, and evaluate the customer relationship with you and to offer you relevant and optimized products and services. In order to do this we will use your customer, contact and payment data, as well as your contract history.

Furthermore, we will use information on the nature and duration of our contractual relationship for market research purposes. We also aim to quantify and evaluate the interest in certain products or services for other customer groups. In addition, we will use your data to transfer the products and services relevant to you into an analytically derived order and to provide them to you. We will also use data from external sources and connect it with your data (data enhancement). In order to prevent duplication and keep only one record on you, we will synchronize your customer data with our customer database.

III. Data usage with your consent (Art. 6 (1) (a) GDPR)

1. Advertisements

In the event of a promotional message, subject to mailing, we will only contact you via the communication channels to which you have consented. To this end, we will use your data for the following purposes:

- Quality assurance: in order to continuously improve our performance, our products and our services for you, we will conduct surveys on your satisfaction, your willingness to recommend us, and your experience from your contractual relationship.

- General and personalized advertising
- Newsletters

If you have granted us a corresponding SEPA direct debit mandate, we will also use your bank details. We will collect outstanding amounts via the SEPA direct debit mandate in accordance with the contractual agreements.

2. Application management

We will also process your application data, which you send to us in writing, by e-mail or through training fairs, as part of the normal application process.

3. Visits/Events

During any kind of visit or company event or public event, we receive personal data from the visitor book and from photos, films and sound records which are made during your visit/the event.

IV. Categories of data recipients

1. Intra-group transfer

To the extent permitted by law (as previously described in I, II and III) or as contractually agreed with you, we will pass on personal data to companies in our Group and external service providers:

- Group companies to execute your contract and for reporting purposes.
- Distributors and service providers for targeted addresses, conclusion and execution of the contract and commission invoicing.
- Credit institutions and payment service providers for settlement and invoicing of payments.
- IT service providers to maintain our IT infrastructure.
- Public authorities in justified cases (e.g., social security agencies, financial authorities, police, public prosecutors, supervisory authorities).

- Debt collection service providers and lawyers to collect claims. If, in the case of debt collection, personal data (customer and contact details, payment and consumption point data and data on the claim) is sent to a debt collection service provider, we will inform you in advance of the intended transfer.

2. Data sources

We will process personal data that we have received from you as part of our business relationship. Insofar as it is

necessary for the provision of our services, we will process personal data that we legitimately acquire from publicly accessible sources (debtor registers, land registers, trade and association registers, press, Internet) or that is justifiably sent to us from other companies within the FIT Additive Manufacturing Group or other third parties (a credit agency or an address service provider).

3. Data transfer to a third country

Transfers of data to countries outside the European Union and the European Economic Area ("third countries") arise as part of the management, development, and operation of IT systems. The following conditions must be met for this to happen:

- The transfer is permitted in principle, because a legal condition for permission has been fulfilled or you have consented to the transfer of data; and
- The specific conditions for transfer to a third country are met. In particular, the data importer guarantees an adequate level of data protection in accordance with the EU standard contractual clauses for the transfer of personal data to data processors in third countries. A copy of the standard contractual clauses provided by the EU Commission can be found on the Internet at: <http://eur-lex.europa.eu/legal-content/DE/TXT/?uri=celex%3AYAA32010D0087>.

V. Duration of storage and criteria for determining duration

We will store your data for the period of the existing contract and upon termination of the contract with you for a period until completion of the tax audit of the last calendar year in which you were our customer. If statutory retention periods are required, we are obliged to store the data until these periods have expired. Once the legal storage obligations have elapsed, which primarily arise as a result of the commercial and tax laws (in particular section 147 of the Fiscal Code of Germany (*Abgabenordnung* – AO) and section 257 of the German Commercial Code (*Handelsgesetzbuch* – HGB), we will delete these data again.

For promotional messages, we will store your data until you object to its use, you revoke your consent, or contact is no longer legally permitted.

We will store your other data for as long as we need it to fulfill the specific purpose (e.g., to perform the contract or to process it, because of insurance requests, etc.) and delete it after the purpose is no longer applicable.

VI. Data subject rights

1. Complaints to the FIT Additive Manufacturing Group

The FIT Additive Manufacturing Group (Am Grohberg 1, 92331 Lupburg, Germany) is responsible for the processing of your data, unless stated otherwise. You can request information from us at any time with regard to the data stored about you and its correction in case of errors. Furthermore, you may request the restriction of processing, the transferability of the data provided by you to us in a machine-readable format or the deletion of your data — provided that it is no longer needed. You also have the right to object to the use of your data, based on public or legitimate interests, at any time. To do this, please contact:

FIT Additive Manufacturing Group
c/o FIT Additive S.R.L.
Subject: Data protection
Am Grohberg 1
92331 Lupburg, Germany
E-mail: info@pro-fit.de

Insofar as we process your data on the basis of consent provided by you, you can revoke this consent at any time with effect for the future. From the point of receipt of your revocation, we will no longer process your data for the purposes stated in the consent. Please address your revocation or an advertising objection to:

FIT Additive Manufacturing Group
c/o FIT Additive S.R.L.
Am Grohberg 1
92331 Lupburg, Germany
E-mail: info@pro-fit.de

2. Complaints to a supervisory authority

You can also contact a supervisory authority about a complaint at any time. You can approach the supervisory authority that is locally competent for you.

VII. Data Protection Officer

Our Data Protection Officer can be reached at:

FIT Additive Manufacturing Group
c/o FIT Additive S.R.L.
Data Protection Officer
Am Grohberg 1
92331 Lupburg, Germany